

## Substantially Conforming Site Plan Check List

*PROVIDE COMPLETED CHECK LIST SIGNED BY PREPARER WITH SUBMITTAL*

---

**The Substantially Conforming Site Plan shall conform to the requirements of the Site Plan Check List with the following exceptions:**

- ☐ Update city project number (to be provided at time of submittal) and plan type (eg. Substantially Conforming Site Plan – SCSP09-00XX)
- ☐ Update ownership information, if changed
- ☐ Draw cloud around area(s) that is(are) being modified
- ☐ Provide a numbered list of the proposed revisions that correlate to the clouded area(s)
- ☐ Updated façade plan if changes are made to the exterior of the building.

Preparer's Signature \_\_\_\_\_